



DEPARTMENT OF HEALTH & HUMAN SERVICES

Bldg:
Room:
Mail Stop Code:

Bethesda, MD 20892
Tel:
FAX:

Date:

National Personnel Records Center
(Civilian Personnel Records)
111 Winnebago Street
St. Louis, MO 63118

Transmitted herewith are _____ official personnel folders
(No.)
of former Federal employees who separated from the Department during
_____, _____.
(Month) (Year)

Signed: _____

Organization: